

C H & R Real Estate Services

Rental Application

Phone: 304-634-0114 E-fax: 304-521-4603

Today's Date: _____
Property Address & Date of Anticipated Move in: _____

Applicant

Full Name: _____
Maiden Name or Alias: _____
Present Address: _____
Home Number: _____ Cell Phone: _____
E-mail Address: _____
Date of Birth: _____ Social Security: _____
Driver's License or I.D. State: _____ Number: _____ Exp. Date _____

Applicant's Employment

Name of Present Employer: _____
Employer's Address: _____
Employer's Phone #: _____ Supervisor: _____
Position Held: _____ Full Time: ___ Part Time: ___ Hrs Per Week: ___
Salary: \$ _____ Per: _____ Length of Employment: _____

Name of Previous Employer: _____
(Required if you have not been at present job for more than 2 years)
Employer's Address: _____ Dates of Employment: _____
Employer's Phone #: _____ Supervisor: _____
Position Held: _____ Full Time: ___ Part Time: ___ Hrs Per Week: ___
Salary: \$ _____ Per: _____ Length of Employment: _____
Reason For Leaving: _____

Co-Applicant

Full Name: _____
Maiden Name or Alias: _____
Present Address: _____
Home Number: _____ Cell Phone: _____
E-mail Address: _____
Date of Birth: _____ Social Security: _____
Driver's License or I.D. State: _____ Number: _____ Exp. Date _____

Co-Applicant's Employment

Name of Present Employer: _____
Employer's Address: _____
Employer's Phone #: _____ Supervisor: _____
Position Held: _____ Full Time: ___ Part Time: ___ Hrs Per Week: ___
Salary: \$ _____ Per: _____ Length of Employment: _____

Name of Previous Employer: _____
(Required if you have not been at present job for more than 2 years)
Employer's Address: _____ Dates of Employment: _____
Employer's Phone #: _____ Supervisor: _____
Position Held: _____ Full Time: ___ Part Time: ___ Hrs Per Week: ___
Salary: \$ _____ Per: _____ Length of Employment: _____
Reason For Leaving: _____

List Other Occupants & Ages: _____

List Pets

Type and Breed: _____

Vehicles

List Vehicles to be parked at Premises: (Year, Make, Model & License #)

Landlord/Mortgage Information (Must Show Two Years Rental or Mortgage History)

Name of Landlord or Lender: _____ Phone #: _____

Date & Reason For Leaving: _____

Monthly Rent: _____ Are utilities included: ___ Yes ___ No

What utilities do you pay: _____

Name of Landlord or Lender: _____ Phone #: _____

Date & Reason For Leaving: _____

Monthly Rent: _____ Are utilities included: ___ Yes ___ No

What utilities do you pay: _____

Professional References (That Are Not Related & Worked With at Least 2 Years). DO NOT use employment contact person. Must be people you are working with or have worked with in the past 2 years.

Name: _____ Applicant ___ Co-Applicant ___

Address: _____

Home/Cell Phone: _____ Phone: _____

Length of time worked with: _____ Length of Acquaintance: _____

Name: _____ Applicant ___ Co-Applicant ___

Address: _____

Home/Cell Phone: _____ Phone: _____

Length of time worked with: _____ Length of Acquaintance: _____

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Address: _____

Home/Cell Phone: _____ Phone: _____

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Name: _____ Applicant ___ Co-Applicant ___

Address: _____

Home/Cell Phone: _____ Phone: _____

Length of time worked with: _____ Length of Acquaintance: _____

Personal References (That Are Not Related & Known For at Least 2 Years)

Name: _____ Applicant ___ Co-Applicant ___

Address: _____

Phone: _____ Length of Acquaintance: _____

Name: _____ Applicant ___ Co-Applicant ___

Address: _____

Phone: _____ Length of Acquaintance: _____

Personal References (Immediate Relatives)

Name: _____ Applicant ___ Co- Applicant ___
Address: _____
Phone: _____ Relation: _____

Name: _____ Applicant ___ Co- Applicant ___
Address: _____
Phone: _____ Relation: _____

Credit History

Bank Name: _____
Address: _____
Checking Account #: _____
Phone: _____

Personal History (Each Occupant MUST Answer Each of the Following)

- Have Any of the Potential Occupants Been Convicted of a Felony: _____
Applicant ___ Co- Applicant ___
- If, So Describe: _____
- Have Any of the Potential Occupants Committed or Convicted a Crime: _____
Applicant ___ Co- Applicant ___
- If, So Describe: _____
- Are You Presently Out on Parole: _____
Applicant ___ Co- Applicant ___
- If so who is your Parole Officer and their phone number: _____
- Have Any of the Potential Occupants Been Evicted: _____
Applicant ___ Co- Applicant ___
- If, So When: _____
- Have any of the Potential Occupants Willfully or Intentionally Refused to Pay Rent When Due: _____
Applicant ___ Co- Applicant ___
- If, So When: _____
- Have Any of the Potential Occupants Been Broken a Lease: _____
Applicant ___ Co- Applicant ___
- If, So Why & When: _____
- Are Any of the Potential Occupants Still Under a Lease: _____
Applicant ___ Co- Applicant ___
- If, So Until When: _____
- If Still Under a Lease Will the Landlord Release You: _____
Applicant ___ Co- Applicant ___
- Have Any of the Potential Occupants Been Declared Bankruptcy: _____
Applicant ___ Co- Applicant ___
- If, So When: _____
- Does Anyone Have Water Filled Furniture: _____
- Does Anyone Smoke: _____ Who: _____

How did you here about this place for rent? _____

I hereby authorize the Landlord or Property Manager to verify my past and present employment earnings records, bank accounts and any other asset balances that are needed to process my rental application. I further authorize the Landlord or Property Manager to order a tri-merge credit report and verify other credit information, including past and present mortgage and landlord references. It is understood that a copy of this form will also serve as authorization.

The above listed applicant(s) declares that all statements made in this application are true and complete. We understand and acknowledge the property will continue to be advertised, shown and more applications may be taken as back applicants. The Landlord or Property Manager is entitled to reject the application for any reason at any time. Applicant shall give the Landlord or Property Manager a ***nonrefundable*** application fee in the amount of **\$25.00** (for cost of credit report when applicable and/or application processing fees). **The application is only valid for 30 days.** If you are chosen to rent the applied for unit and sign a lease you will receive a **\$25.00** credit toward your deposit.

Applicant Signature: _____

Co-Applicant Signature: _____